

LITURGY REGISTRATION FORM



Parishioner Information: Please Print

Ministry I would like to join:

Name _____ **Altar Server** Grade: _____ Age: _____
Home Phone _____ **Environment/Art**
Cell Phone _____ **Extraordinary Ministers of Holy Communion**
Address _____ **Lectors**
_____ **Ushers/Greeters—age if under 18** _____

Ministry communications are done via email as much as possible. Please provide an email address that will be checked regularly, if you have one: **Please Print Clearly**

Email _____

Sunday Mass Preference CHOOSE ONLY ONE:

4:00pm Saturday **8:00am Sunday** **10 :00am Sunday**

Ministry Agreement:

- Ministers are asked to serve a minimum of one mass every month. This varies with ministry.
- Ministers over the age of 18 and who work with children are required to attend a Safe Environment Training Class to start, and recurring every 5 years.
- Ministers will be given the opportunity to indicate to the Ministry Coordinator their preferred mass times.
- If the Minister does not wish to be scheduled for certain dates, they are responsible for informing the Ministry Coordinator before the schedule is published.
- If a Minister cannot fulfill their assignment, the minister is responsible for finding a substitute and informing the Director of Liturgy
- Ministers MUST arrive no less than 15 minutes before Mass. .
- Ministers may also be invited to serve for special services, such as during Holy Week or at Confirmation, weddings, or funerals
- Minister's dress is to be modest. NO jeans, shorts, clothes with large logos, short skirts and or dresses, revealing clothing, low necklines, tight fitting clothes, and or tennis shoes.
- A Minister may be asked to leave the ministry if they accumulate an excessive number of unexcused absences; fails to comply with requests from coordinators, Liturgy Department or priests; or is no longer in communion with the Church.
- Ministers for mandation publicly affirm all the teachings of the Catholic Church, and if married, the marriage must be valid according to canon law.

I have read and understand the above policy.

Liturgical Minister _____ **Date** _____

Pastor _____ **Date** _____

Liturgy Director _____ **Date** _____

For questions please contact Smokey Mortus at SmokeyMSt.JohnPaul2.org

FOR OFFICE USE ONLY

SAFE Environment Training Date _____ **Archdiocese Code of Conduct** Date _____
 Ministry Training Date _____ **Criminal Background Check** Date _____
 Hold Harmless Date _____



LITURGICAL MINISTERS

Liturgical mandation is done at each training and must renew mandation at the beginning of each new year.

Requirements for all Liturgical Ministers:

- Publicly affirm all the teachings of the Catholic Church, and if married, the marriage is valid according to canon law.
- Receive, read, and sign the Archdiocese of Denver Code of Conduct form and complete Hold Harmless Form
- For those 18+, have an up-to-date Safe Environment training on file in the Liturgy Office For Those working with children

Requirements based on Volunteer Position:

ALTAR SERVERS- *The Altar Server assists the priest at the Sunday liturgies and Holy Days.*

To serve as altar Server one must:

- Must be in 4th Grade or older
- Have received the Sacraments of Baptism, First Communion and Reconciliation
- Be active member of St. JP II
- Be reverent, attentive, and have the ability to think on your feet
- Attend server training and update training
- Commit for a full year
- Parental support is required

EXTRAORDINARY MINISTERS OF HOLY

COMMUNION- *Lay Extraordinary Ministers of Holy Communion assist with the distribution of the Body and Blood of Christ at Holy Mass.*

To serve as EMHC one must:

- Must be 18 or older
- Have received the Sacraments of Baptism, First Communion, Reconciliation, and Confirmation
- Must have a special reverence for the Eucharist
- Be active member of St. JP II
- Dress appropriately for distribution of the Holy Eucharist
- Willingness to work as a team member to assure orderly and prayerful distribution of the Eucharist
- Be willing to serve the People of God at Mass
- Attend yearly workshop hosted by St. JP II

ENVIRONMENT/ART- *Environment/Art are those who decorate the Church and Narthex for special liturgical celebration.*

To serve as Environment/Art one must:

- Have received the Sacraments of Baptism, First Communion and Reconciliation
- Be active member of St. JP II
- Attend yearly workshops hosted by St. JP II

LECTORS- *The Lector proclaim the Word of God, through the readings of the Mass*

To serve as Lector one must:

- Must be 18 and older
- Have received the Sacraments of Baptism, First Communion, Reconciliation, and Confirmation
- Be active member of St. JP II
- Dress appropriately for proclaiming the Word
- Ability to bring to life the very meaning contained in written Word as it is spoken
- Be comfortable proclaiming the Word in front of congregation
- Committed to spending time in preparing and studying the Word of God that you will be proclaiming
- Attend yearly workshops hosted by St. JP II

USHERS-GREETERS- *Ushers-Greeters are those people who welcome parishioners as they enter the church and assist them into the church*

To serve as Usher-Greeters one must:

- Have received the Sacraments of Baptism, First Communion, and Reconciliation
- Be active member of St. JP II
- Pass a Criminal Background Check (for those 18+)
- Dress appropriately for mass
- A warm smile and friendly welcome manner
- Assist the elderly and handicap into the church
- Assist in maintaining the order of congregation
- Assist in parish collection and encourage parishioners to bring the gifts to the altar
- Distributing the bulletin
- Attend yearly workshops hosted by St. JP II